



Minutes of a meeting of the Skerne and Wansford Parish Council which took place on Tuesday July 15 in Wansford Village Hall at 7.30pm.

1 Present:

Cllr John Petty (in the Chair)
Soshana McKnight Hill
Paul Anderson
Jill Pick
Neil Robson

3 members of the public (who were applicants for councillor vacancies and duly co-opted)

Exiting clerk to the Skerne & Wansford PC, Mrs Maria Cawthorne

New clerk to the Skerne & Wansford PC, Mrs Sue Tait

2 Apologies: Apologies - none

3 Election of Chair: Jill Pick **Proposed by Cllr Petty, seconded by Cllr S McKnight Hill.** Cllr Petty remained vice-chair.

4 Acceptance of Office Forms: Acceptance of Office forms were completed by Cllrs Tracey Knaggs, Beverley McLoughlin, Julia Priestley. Chair acceptance completed by Jill Pick

5 Membership:

- i. Noted resignations of Catherine Bristow, Lee Cawthorne, Connor McKnight Hill
- ii. Noted Ann Kitchen declined to sign acceptance of office
- iii. 4 applications had been received for the three vacancies available for co-option. The applicants who were present were asked to leave the meeting while councillors considered the applications. Councillors agreed unanimously to co-opt Julia Priestley, Tracey Knaggs, Beverley McLoughlin of Skerne. Alex Etherington applied but did not attend the meeting.
- iv. Co-opted members completed acceptance of office and pecuniary interest forms

6 Public Session: Nothing to report

7 Declaration of interests: Cllr Jill Pick re Wansford Church

8 Resolved: To accept the minutes of the meeting held 20th May 2025 as a true and correct record.
Proposed by Cllr McKnight Hill seconded by Cllr Petty.

9 Matters Arising: AGAR submitted, Skerne Bus shelter application ongoing, footpath had been reinstated, still awaiting refund on tree removal from ERYC

10 To dispose of any business remaining from the previous meeting:

- i. **New clerk**– The proposed new clerk, Sue Tait, briefly introduced herself to the council and public. **Resolved appointment of Sue Tait new clerk: Proposed Cllr McKnight-Hill, seconded Cllr Robson. All agreed.**
- ii. **Website:** The new clerk to pick up with Blue Fish web designers and revert to Council on status and go live date. Was discussed that a launch to all residents required – via Newsletter or alternative to be discussed.
- iii. **Facebook** – Jill Pick had created new Facebook group, called Skerne & Wansford PC

11 Finance:

- i. Noted bank balances of £14,692.33 in the Lloyds current account as at 10 July, and £10,447.91 in the Savings Account
- ii. Noted VE Grant of £500 approved by ERYC – will be paid to PC in Aug
- iii. Noted VAT claim submitted
- iv. Resolved to pay the outgoing clerk salary to 31 July
- v. Noted that ICO annual subscription payment for GDPR compliance was due shortly via direct debit circa £52
- vi. Noted do it for Yorkshire Grants are available

Proposed Cllr Petty, seconded Cllr Anderson

12 Administration and training:

- i. **Training for clerk:** Book onto 'Intro to Clerk Zoom' 19/11 & 26/11 free of charge from ERNLCCA, at later date review full CiLCA training costs
- ii. **Training of chair & vice chair:** Book Jill Pick and John Petty onto 'Chair Skills Zoom' 18/9 and 25/9 free of charge from ERNLCCA
- iii. **Training of new councillors:** Book new councillors onto 'Being a Good Councillor Zoom' 6/11, 13/11, 20/11 free of charge from ERNLCCA

13 Planning:

- i. No comment on 25/01507/PLF
- ii. Infrastructure concerns on 25/01264/STVAR – comments submitted

14 SWPC GrantScheme: applications to be received for Nov meeting to review. To publicise in Newsletter and on Facebook / Website. Potentially adopt a new Grant Fund application document and audit process – clerk to circulate**15 Village Benches:**

- i. Resolved: 3 replacement benches – 2 for Wansford, 1 for Skerne to be ordered and delivered to the Trout pub
- ii. Skerne Parish Councillors to liaise with residents to assess requirements for replacement/ new benches in Skerne

16 Add Skerne to Nafferton & Wansford Newsletter for content and distribution:

- i. **Resolved:** approved max £200 per annum to inc circa 65 houses in Skerne to newsletter distribution. Clerk to liaise with Chris Melhuish for exact costings
- ii. **Noted:** Skerne PC reps will distribute on a volunteer basis

17 Speed Indicator Detection: Data collection ongoing. Clerk liaising with SIDS team re the SLA and the 3 monthly location change**18 Defibrillator training:** Cllr McLoughlin offered to arrange free of charge defibrillator training at Wansford Village Hall. Date tbc**19 Community Energy Projects:** after group discussion, the decision was not to progress**20 Harmony Grant Fund:** Suitable project ideas required to utilise the funds currently available and those still to be made available to the PC. There are constraints on the type of projects that can be considered, both from the local agreement SWPC made with the company, and what is permitted by ERYC for PCs to undertake. Thinking caps on, everyone!**21 Items for next agenda:** Christmas Items/ Planning, Harmony Fund uses, Defibrillator Training, Councillor Training with ERNLCCA, Clerk training with CiLCA, Newsletter and Website**22 Next Meeting:** All meetings will be held in Wansford Village Hall at 7.30pm unless otherwise notified - Tuesday 16th Sept